

## July 10, 2018 - Jay Fire District Commissioners Monthly Meeting

Commissioners present: Matt Miller, Kevin Lincoln, Kurt Williams, Jim Crowningshield, Glenn Williams

Commissioners absent: none

Firemen Present: Mike Darrah, Dean, Ralph, Gene, Travis

Meeting was opened by Matt at 7:00 p.m.

Meeting minutes from June 2018 were reviewed by each commissioner and signed. Monthly financial reports were provided and reviewed by commissioners.

Secretary/Treasurer provided an abstract of bills to be paid. Commissioners approved bills on the abstract for: \$1,976.22 to be paid out of general fund. Kevin made motion to approve all audited bills for the month. Jim seconded, all in favor.

Smoke detector – During hot weather, Kevin told him not to work in attic. Dave is trying to tie in what he has done with existing system so what is done is working. Putting heat alarm in generator room – extra charge. Dave said to run system for a month before hooking up to a monitor system to work the bugs out. \$385/yr – monitor system- that is the full price for the service. Matt made motion to go with monitoring system. Kurt seconded, all in favor.

Jim (Robin) working on SDS binder – almost done.

New generator – no money through Chris Garrow. Kurt talked with Jim Monty – supervisor of Lewis – he gave Kurt application for \$50,000 grant from Senator Betty Little's office. Will be filled out following meeting and mailed in. Put in for full \$50,000 – if generator not that full amount can use for other projects – vents in building, larger propane tank for generator.

Brakes 173 – Glenn needs to make appt for a Friday.

Air packs – need to wait the full 30 days following the adoption of the resolution – Thurs 7/12. Kevin will contact MES if no petitions or comments received by that date.

Matt made motion to get ahold of Fonzie to put in a quick disconnect for the sir compressor. Jim seconded, all in favor.

Need "plan/policy" for reserve accounts

Website – jaynyfire.com is available, all in favor of that name. Will inform Scott to purchase that domain name.

Matt is reviewing best practices book

Dean- need gear policy – members can carry gear in the back of pickup if it is covered Can't carry in back of SUV or cars. Require that they keep it in station? Policy on washing? Use shower at station before going home.

Dryer – Lowes \$399 – no purchased yet. Have Fonzie look at hook up for dryer. Make a frame for under dryer.

Glenn trying to get in County to inspect trucks. John Roy still not getting here to put on sticker.

Oil changes are done

2 windows broken - Mike Edwards fixed on July 4<sup>th</sup>

174 tool boxes - \$2650.36 for custom made (2) boxes (Oregon). Lifetime warranty. Glenn made motion to purchase the two boxes with a budget of \$3000. Matt seconded, all in favor. Ralph will order.

NYSEG – energy audit Tuesday August 7<sup>th</sup> at 2 pm.

New member Tom Manita still needs to get physical done.

Matt made motion to pay Hulbert bill when corrected (separate Dept and District charges). Kevin seconded, all in favor.

30 key cabinet – Uline - \$53 plus shipping – Glenn made motion to order 30 key box, Jim seconded, all in favor.

Matt made motion to move \$10,000 from equipment maintenance budget to Building and supplies budget amount, Glenn seconded, all in favor.

Deb Boyce rec'd the bill for the Fire District VISA. On that bill was charged Deb's Amazon Prime membership. Deb had used her prime membership to order items for the fire department in order to avoid paying shipping fees (printer, winch bag). The prime membership was set for renewal on Deb's Discover card (her business Discover card also on file with Amazon). The Discover card required updated information and Amazon did not notify Deb, they just went ahead and billed another valid credit card. Upon receipt of the bill, Deb called Amazon and had the total amount credited back to the Fire District Visa. The credit will be applied to the charge that was made. The bill, the email verifying the refund and a full explanation of the charges were provided to the commissioners. They reviewed the documentation and signed the documents to indicate that they had been informed of the issue.

Ladder – was it twisted when the bracket came off. Kevin will call for ladder, hose and extinguisher testing.

Mike dropped off information on the flammable cabinet storage that is required. Prices from Amazon, Sams Club and Hulbert. Glenn made motion to buy 4 shelf flammable cabinet from Hulbert. Kevin seconded, all in favor. Mike will call and check if the shelves are adjustable.

Jim made motion to adjourn, Kevin seconded, all in favor 8:30